

# 4 Ways to Report an Absence

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1

School Messenger  
App



- > Log in to the app
  - > Choose Attendance from the drop down menu on the top left-hand side of the screen
  - > Click on the Report an Absence button (lower right)
  - > Follow the steps
- You will receive an email and/or text confirming that the absence has been reported.

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2

School Messenger  
Online



- > Log in at [go.schoolmessenger.ca](http://go.schoolmessenger.ca)
  - > Choose Attendance from the drop down menu on the top left-hand side of the screen
  - > Click on the Report an Absence button (top right)
  - > Follow the steps
- You will receive an email and/or text confirming that the absence has been reported.

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3

Safe Arrival  
Toll-Free Number



- > Dial 1-833-288-7008
  - > Enter a phone number that you have provided to your child's school
  - > Follow the prompts
  - > Don't hang up before you get a confirmation number
- You will receive an email and/or text confirming that the absence has been reported.

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4

Call Your  
Child's School



- > Call your child's school
  - > Talk to the admin assistant who answers or leave a message
- If you have multiple children who will be absent and they attend different schools, you will need to call each school separately.
- You will not receive a notification that the absences have been reported.